

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556  
Tuesday, April 11, 2023**

The meeting was called to order at 6:30 p.m.

**Roll Call:** Robinson, Radtke, Calhoun, Feitlich, Genslinger, Pearson and Johanningsmeier were present.

**Approve Agenda:** Trustee Feitlich motioned to approve the agenda as published. Trustee Pearson 2<sup>nd</sup>.  
Vote passed unanimously.

**Approve Meeting Minutes:** Trustee Feitlich motioned to approve the March 14, 2023, regular meeting minutes as published. Trustee Johanningsmeier 2<sup>nd</sup>. Roll call vote passed 6/0.

**Accept Council Approval Reports:** Trustee Feitlich motioned to accept the Council Approval Reports as published. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 6/0.

**Accept Petty Cash Report:** Trustee Johanningsmeier motioned to approve the petty cash report as published. Trustee Feitlich 2<sup>nd</sup>. Roll call vote passed 6/0.

**Accept Treasurer's Funds Report:** Trustee Feitlich motioned to approve the Treasurer's Fund Report as published. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 6/0.

**Mayor's Report:** President Robinson received a call from Scott Hunt notifying advising the Aurora Sportsman Gun Club will be receiving 800 loads of asphalt to the Village to help repair roads. Robinson and Hunt spoke to Nathan Schwartz (County Highway Engineer) regarding the delivery/repair arrangement. Every Friday afternoon, Robinson will meet with the Gun Club to notify them of any needed road repairs so they can fix them. The Gun Club gave Scott Hunt \$5,000 to purchase chloride for one of the roads.

**Request for Consideration: Nothing**

**Correspondence:** Trustee Feitlich mentioned that he, Nykaza (Village Manager) and Conlin (Public Works) received an email from a resident notifying them of possible streetlights that are out near Green Ridge subdivision. Resident thanked both Nykaza and Conlin for their quick efforts to investigate the problem and report the outages.

### **Staff Reports**

**Chief Swanson** – Presented March 2023 Stat Report. There was an increase of 126.5% in activity compared to last year's numbers. Chief Swanson provided an update regarding the child sex offender that was apprehended by Officer Erikson last month. The sex offender is still sitting in jail pending bond. Since last Board meeting, they apprehended a gentleman who possessed drugs in his vehicle. He was able to bond out, but the grand jury will move forward with his case. Swanson met with a new investigator with Dekalb Co. Health Care Services, who partners alongside Elder Care Services, to work on ways the Village can keep the elderly safe in the community.

**Village Manager Nykaza** – Nykaza applied for the ComEd Green Grant, which amounts to \$9,034.00. The Village will find out in July if they will be awarded the grant money. If awarded the money, the focus is to

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556  
Tuesday, April 11, 2023 - continued**

plant more trees, clean up the Butterfly Garden at Muingan Park, and develop the Toddler Garden at Waterman Lions Park. Working with Engineer Aaron Full to finalize a street paving list. Village currently has \$310,000 in MFT and Rebuild IL funds, which the Village will be using towards this project. Nykaza will have the sidewalk inventory prepared for next month's Board meeting. The Safe Streets for All Grant Applications came out and are due on July 10<sup>th</sup> and Nykaza will be looking into this opportunity. Village was approved for the \$100K ARPA Grant, which will be going towards the Well Project. This is a reimbursement grant. The Water Tower was cleaned on Monday, April 10<sup>th</sup>.

**Attorney Porter** – Will update in closed session.

**Public Works – Conlin:** 2006 Chevy Pickup was in the shop. Trans cooler went bad, which caused it to overheat. Also, approval was granted to purchase a new set of tires for the '06 Chevy Pickup. There are still a few issues that need to be repaired on the One Ton truck.

Ryan Homes hit a storm drain line while digging a couple of weeks ago. Public Works sampled the water; no chlorine was found, which ruled out that it was a service line. After further investigation they discovered Ryan Homes installed their lot sign (4X4) through the drain line causing it to crack the pipe.

Zylem will be coming out on Thursday, April 13<sup>th</sup> to assist with maintaining the pumps at the Village's sewage plant. Due to all the heavy rain, the system went into emergency back-up mode, which caused the pumps to malfunction. This caused the backup pump to become the primary pump, which was filling up the excess flow pond. Conlin called Jeff (Zylem) and together they were able to get on the SCADA program to rework the pumps to get them back operating properly. Conlin and Zylem will still need to go out to the plant to tweak some controls.

**Committee Reports**

**Water & Sewer – Adam Pearson:** Committee met two months ago to finalize the details regarding the ARPA grant (\$100K) the Village was recently awarded. Met with Chastain to talk over different options and draft project proposal. Quotes were presented for the Water Treatment Facility Upgrade Project: Kurita for \$74,800 and Tri-R for \$31,600 for WTP SCADA System Upgrade. Chastain & Associates fees to the Village total \$22,000 for engineering costs. Aside from what the ARPA Grant will cover (\$100k), the total out-of-pocket cost to the Village will be \$23,400. Trustee Pearson motioned to approve the Well #4 Project with the maximum cost of \$135,000. Trustee Johanningsmeier 2<sup>nd</sup>. Roll call vote passed 6/0.

The Village requires an updated sewer camera as the one we currently have uses VHS tapes. Two quotes were presented to the Board: *UEMSI – HTV* \$6,610 and *Home Depot* \$9,949. Trustee Pearson motioned to approve the purchase of the sewer camera from UEMSI – HTV for a total cost of \$7,010 including an additional \$400 for the transmitter. Trustee Genslinger 2<sup>nd</sup>. Roll call vote passed 6/0.

**Streets & Alleys – Arnie Johanningsmeier: Nothing**

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556  
Tuesday, April 11, 2023 - continued**

**Public Safety – Sarah Radtke:** Public Safety Committee met on March 28<sup>th</sup> to discuss PD coverage while Corporal Bermudez's is out on medical leave. Chief Swanson offered to work additional hours to cover some of the gaps. Discussed salaries for part-time officers and Committee recommended an increase for part-time officers from \$20/hr. to \$25/hr. to make the Village more competitive in the market and attract more part-time officers to work shifts in town. Adjustments to the full-time officers' salaries were presented to the Finance Committee as well. Trustee Radtke met with the school Superintendent Chad Willis, who requested the Waterman PD to get more involved with the school (doing rounds, programming, and visiting the school more often). Discussed why parking is not allowed on both sides of Garfield Street during school events. The reason is because Garfield Street is not wide enough to accommodate emergency vehicles if cars were parked along both sides of the street. The Police Dept. FY24 Budget was discussed. The Committee's recommendation is for Chief Swanson to use the additional budget funds to pay for the Sheriff Relay for next year. The last three years this has been paid in advance with the surplus Police budget funds. The purchase of police bodycams was already approved.

Trustee Radtke requested that Village Manager, Nykaza look into the possibility of Chief Swanson working additional hours.

**Buildings & Grounds – Alison Genslinger:**

Village Manager, Nykaza updated the Board that Lumichron will be out on April 26<sup>th</sup> to repair the downtown clock. The fence was installed at the ball field.

**Finance & Personnel – Tony Feitlich:** Trustee Feitlich provided an update on the March 28<sup>th</sup> meeting. Discussed possibly increasing the employee insurance stipend. The holiday pay schedule was discussed. The current policy is if an employee works on a holiday, they are to be paid at an overtime rate. The FY24 budget was discussed and finalized. Public Hearing to discuss the FY24 budget will be held on 4/25/2023 at 6:00 p.m. The Public Hearing was announced in the paper and will follow at 6:30 p.m.

Trustee Feitlich motioned to approve hiring Steve Stiegman full time for the Village's Public Works Department. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 6/0.

Nykaza discussed a shortfall in retirement contribution payments to both Clerk Pool and her. The Village's Employee handbook states that after the first year of working, employees will receive backpay for their 1<sup>st</sup> year of retirement contributions. However, both Nykaza and Pool (Clerk) did not receive their pension backpay until their 2<sup>nd</sup> year worked. Nykaza's total is \$3,198.46 and Pool's total is \$3,402.77. Trustee Feitlich motioned to approve the payout of pension 1<sup>st</sup> shortfall for Nykaza at \$3,198.46 and Pool at \$3,402.77. Trustee Genslinger 2<sup>nd</sup>. Roll call vote passed 6/0.

Trustee Radtke motioned to approve vacation rollover for Chief Swanson for 40 hours. Trustee Feitlich 2<sup>nd</sup>. Roll call vote passed 6/0.

**Minutes of the Village of Waterman Board held at Village Hall 215 W. Adams St. Waterman, IL 60556  
Tuesday, April 11, 2023 - continued**

Trustee Radtke motioned to approve increase to part-time police officer rate from \$20/hr. to \$25/hr.  
Trustee Feitlich 2<sup>nd</sup>. Roll call vote passed 6/0.

**Economic Development – Sarah Radtke: Nothing**

**Zoning – Sarah Radtke: Nothing**

**Planning Commission – John Ecker:** Nykaza informed the Board that the last Comprehensive Plan meeting was held on March 22<sup>nd</sup>. 100 Community Surveys were turned in, which provided a lot of statistics for the Village. Next Comprehensive Plan Meeting will be held on April 26<sup>th</sup>.

**Regional Planning Commission – John Ecker: Nothing**

**Public Comment: Nothing**

**Old Business: Nothing**

**New Business:**

Trustee Johanningmeier motioned to adopt Resolution 2023-02: Declaring May Motorcycle Awareness Month. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 6/0.

**Closed Session – Legal**

Trustee Calhoun motioned to enter executive session under subsection numbers 2 & 11 of Section 2 (c) of the Open Meetings Act to discuss open legal and personnel matters. Trustee Pearson 2<sup>nd</sup>. Roll call vote passed 6/0.

Trustee Feitlich motioned to exit executive session. Trustee Calhoun 2<sup>nd</sup>. Vote passed 6/0.

Attorney Porter updated on open legal matters.

**Adjournment:**

Having no further business to conduct, the meeting was adjourned at 7:38 p.m. Trustee Pearson motioned to adjourn the open meeting. Trustee Calhoun 2<sup>nd</sup>. Vote passed unanimously. The next regular meeting will be Tuesday, May 9, 2023, at 6:30 p.m.

Respectfully submitted,

Abigail Pool  
Abigail Pool

May 9, 2023  
Approved